

Student Data Privacy Rights

Parent's Bill of Rights for Data Privacy and Security In Accordance with the New York State Education Department §2-d

NOTICE OF PARENT AND STUDENT PRIVACY RIGHTS FOR NORTHERN RIVERS FAMILY OF SERVICES AND MEMBER AGENCIES

NEIL HELLMAN SCHOOL

60 Academy Road
Albany, NY 12208
518.426.2766

EARLY LEARNING CENTER

125 Bigelow Street
Schenectady, NY 12304
518.292.5510

SCHOOL AT NORTHEAST

1821 Hamburg Street
Schenectady, NY 12304
518.346.1273

Northern Rivers Family of Services is committed to ensuring student privacy in accordance with local, state, and federal regulations and district policies. To this end and pursuant to NYS Education Department regulations law §2-d, Northern Rivers provides the following Parent's Bill of Rights for Data Privacy and Security.

Parents and eligible students can expect the following:

1. A student's personally identifiable information (PII) cannot be sold or released for any commercial purpose.
2. The right to inspect and review the complete contents of the student's education record stored or maintained by educational agency.
3. State and federal laws, such as NYS Education Law §2-d and the Family Educational Rights and Privacy Act (FERPA), that protect the confidentiality of a student's PII and safeguards associated with industry standards and best practices including, but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.
4. A complete list of all student data elements collected by NYS Education Department is available for public review at www.nysed.gov/data-privacy-security, and by writing to: Chief Privacy Officer, NYS Education Department, 89 Washington Avenue, Albany, NY 12234.
5. The right to have complaints about possible breaches and unauthorized disclosures of student data addressed. Submit complaints to James Lovett, Data Privacy Officer, at 518.869.5325. Other ways to reach the NYS Education Department include online at www.nysed.gov/data-privacy-security; by mail to Chief Privacy Officer, NYS Education Department, 89 Washington Avenue, Albany, NY 12234; by email to privacy@nysed.gov; or by telephone at 518.474.0937.
6. To be notified in accordance with applicable laws and regulations if a breach or unauthorized release of their student's PII occurs.
7. Educational agency staff who handle PII receive training on applicable state and federal laws, the educational agency's policies, and safeguards associated with industry standards and best practices that protect PII.
8. Educational agency contracts with vendors that receive PII address statutory and regulatory data privacy and security requirements.

Definition of Terms Used Herein

1. "Parent" means a parent, legal guardian, or person in parental relation to a student. These rights may not apply to parents of eligible students defined as a student 18 years or older. "Eligible Student" means a student 18 years and older.
2. "Personally identifiable information," as applied to student data, means personally identifiable information as defined in §99.3 of title 34 of the code of federal regulations implementing the family educational rights and privacy act, §1232-g of title 20 of the U.S.Code, and, as applied to teacher or principal data, means "personally identifying information" as such terms is used in subdivision 10 of §3012-c of this chapter.
3. Information about other state and federal laws that protect student data such as the Children's Online Privacy Protection Act, the Protection of Pupil Rights Amendment, and New York's Personal Privacy Protection Law can be found at <http://www.nysed.gov/student-data-privacy/federal-laws-protect-student-data>.

NORTHERNRIVERS